

# Amelia Littlefield, PA-C

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## EDUCATION

**Master of Medical Sciences: Physician Assistant Studies** Jun 2023  
Midwestern University, Phoenix, AZ

**Bachelor of Science: Applied Mathematics** Dec 2017  
Weber State University, Ogden, UT

## CERTIFICATIONS

**Utah Physician Assistant License/CS** Jun 2023- May 2026  
**Advanced Cardiac Life Support Certification** Valid Through: Feb 2024  
**Basic Life Support Certification** Valid Through: Feb 2024

## PA CLINICAL ROTATIONS

Jun 2022 - May 2023

**Women's Health:** Focus on Women, Phoenix, AZ; Dr. James Foltz

- Performed pap smears, breast exams, prenatal exams. Assisted with gynecological surgeries and vaginal deliveries.

**Pediatrics:** Pleasant Pediatrics, Glendale, AZ; Leila Hardy, PA-C

- Became proficient at performing well-child and sick-patient examinations for individuals from infancy to 18 years of age.

**Family Medicine:** Forty-Third Medical Associates, Phoenix, AZ; Layla Mosher, PA-C

- Participated in acute, chronic, and preventative patient encounters for all ages.

**Surgery:** Northern Utah Surgeons, Ogden, UT; Dr. Robert Moesinger

- Assisted with general, orthopedic, and breast surgeries. Performed preoperative and postoperative examinations.

**Psychiatry:** Oasis Behavioral Health Hospital, Chandler, AZ; Dr. Lauro Amezcua-Patino

- Conducted psychiatric evaluations on adolescents sent for inpatient psychiatric care.

**Emergency Medicine:** Banner Del Webb, Sun City West, AZ; Alexandra Mull, PA-C

- Learned to recognize and rule out life threatening conditions.

**Oncology/Hematology:** Palo Verde Hematology Oncology, Scottsdale, AZ; Dr. Nazish Ahmad

- Gained a basic understanding of diagnosing, caring for, and treating patients with cancer and various hematologic diagnoses.

**Internal Medicine:** Grand Medical Associates, Surprise, AZ; Dr. Neena Uppal

- Provided primary care to geriatric community.

## HEALTHCARE SKILLS

- OncoEMR experience
- eClinicalWorks experience
- AllScripts Background
- Adept at eliciting comprehensive patient history
- Efficient physical exam technique
- Proficient at ordering and interpreting appropriate laboratory results
- Skilled at creating and overseeing individualized treatment plans

## HEALTHCARE WORK EXPERIENCE

### Schedule/Intake Coordinator

Feb 2018 - Aug 2018

Signature Home Health, Riverdale, UT

- Organized employee schedules, patient insurance benefits, and doctors' orders to provide in-home care for patients.

### Medical Scribe/ Front Desk Clerk

Jun 2015 - Oct 2017

Revere Health Nowcare, Ogden, UT

- Assisted medical providers by charting visit notes, making phone calls, and scheduling appointments.

### Office Assistant

Aug 2013 - May 2015

Harmony Home Health and Hospice, Clearfield, UT

- Supported office manager in running the office smoothly, preparing employee schedules, and tracking doctors' orders.

### Home Health Aide/ Team Assistant

Aug 2011 - Aug 2013

Haven Healthcare, Layton, UT

- Provided in-home personal care, assisted the office manager with scheduling and planning.

### Personal Care Aide

Jan 2011 - Mar 2011

Debbie Newell, Plain City, UT

- Provided personal care and companionship to a client who was ailing.

### Medical Transcriptionist

Jul 2010 - Jan 2011

Certified Medical Transcription, Layton, UT

- Received recorded medical notes to type and return.

## PROFESSIONAL ASSOCIATIONS

Member, American Academy of Physician Assistants

June 2021 - Present

## OTHER RELEVANT SKILLS

- Fast Learner
- Problem Solving Skills
- Collaborative Team Player
- Strong Communication Skills
- Responsible
- Leadership Skills
- Adaptable
- Experienced educator

## OTHER RELEVANT WORK EXPERIENCE

### Mathematics Teacher

Jan 2021 - May 2021

Davis School District, Bountiful, UT

- Taught grade 7 mathematics.

### Mathematics Department Chair

Aug 2018 - May 2020

Dietrich School District, Dietrich, ID

- Instructed students in grade 7-12 mathematics. Served as student council advisor.