

Godwin Okpara

Agege, Lagos, Nigeria | okparagodwin123@gmail.com | 08160942299 | www.linkedin.com/in/okpara-godwin

SUMMARY

Experienced Project Manager with a strong background in construction management, facilities management, and business operations. Recognized for exceptional leadership capabilities, adept at driving teams towards project success through strategic planning, risk management, and effective communication. A dedicated and goal-oriented professional committed to delivering exceptional results. Seeking a challenging position in Project Management, where I can utilize my expertise in coordination, leadership, and stakeholder management to drive success and exceed expectations.

SKILLS AND LANGUAGE PROFICIENCIES

Project Management	Process Improvement	Time Management
Leadership	Supply Chain Management	Team Building
Strategic Planning	Financial analysis	Problem Solving
Effective Communication	Budget Management	Technology Proficiency
Risk Management	Stakeholder Management	Conflict Resolution
Igbo Language Proficiency	English Language Proficiency	Yoruba Language Proficiency

EXPERIENCE

Micromedia Group | *Cinema and Facility Manager*

September 2019- Present

- Managed day-to-day operations of a 28,000-square-foot facility, overseeing maintenance and operations staff.
- Successfully oversaw theater operations, leading to a 51% increase in revenue within the first year.
- Executed movie screenings and events, resulting in a 25% improvement in customer satisfaction.
- Developed and executed marketing strategies that led to a 78% increase in customer engagement.
- Implemented preventive maintenance programs that resulted in a 20% decrease in equipment downtime.
- Coordinated with vendors and contractors, reducing repair turnaround time by 15%.
- Maintained safety and security protocols, achieving a 100% compliance rating during inspections.

DOARK | *Construction Manager*

March - Aug 2019

- Managed construction projects from initiation to completion, collaborating with Architects, Engineers, and Contractors.
- Prepared project schedules and budgets, achieving a 95% on-time completion rate and a 10% cost savings.
- Coordinated project activities with stakeholders, ensuring timely delivery and meeting quality standards.

- Successfully managed multiple residential construction projects from start to finish.
- Coordinated with contractors and vendors, resulting in a 15% reduction in project delays.
- Delivered projects on time and within budget, exceeding client expectations by 20%.
- Implemented a project management software system that improved efficiency by 30% and reduced costs by 10%.

- Assisted with project planning and coordination, contributing to successful project completion.
- Supported project managers and team members, resulting in a 15% increase in overall productivity.
- Assisted with project documentation, permits, contracts, and compliance with regulations.
- Contributed to project scheduling, tracking, and troubleshooting potential issues.
- Developed understanding of construction processes, safety protocols, and quality control measures.

EDUCATION

University of Lagos | *Bachelor of Science in Building***2014-2017****Federal Polytechnic Ilaro** | *National Diploma in Building***2010-2012****Certificates:****Coursera** | *Google Project Management Certificate***2023****Sansvid-M International** | *Project Management***2018****Sansvid-M International** | *Human Resource Management***2018**

PROJECTS

**Construction Project:
Mall & Cinema Complex
Development**

- Managed the construction of a large-scale mall and cinema complex from initiation to completion.
- Collaborated with architects, engineers, and contractors to ensure the successful execution of the project.
- Coordinated the construction of

**Business Process
Improvement:
Supply Chain Optimization**

- Led a supply chain optimization initiative aimed at improving efficiency and reducing costs in the retail and cinema operations.
- Analyzed existing processes and identified areas for improvement, such as inventory management and vendor selection.
- Implemented streamlined

**Facility Management: Mall
and Cinema Operations
Enhancement**

- Managed the facility operations and maintenance of a mall and cinema complex.
- Implemented preventive maintenance programs, resulting in a 20% decrease in equipment downtime.
- Oversaw the coordination of maintenance and operations staff

various components, including retail spaces, entertainment areas, and cinema halls.

- Oversaw the installation of state-of-the-art cinema equipment and audiovisual systems.
- Implemented effective project scheduling and budget management, resulting in an on-time completion and cost savings.
- Ensured compliance with building codes, safety regulations, and quality standards throughout the construction process.
- Successfully delivered the project, creating a modern and vibrant mall with a top-notch cinema experience.

procurement strategies, resulting in a 20% reduction in lead time and a 15% decrease in procurement costs.

- Collaborated with cross-functional teams to ensure smooth implementation and alignment with business objectives.
- Achieved significant improvements in supply chain performance, enhancing overall operational effectiveness and customer satisfaction.

to ensure a safe and well-maintained environment.

- Developed and implemented customer service initiatives, resulting in a 15% improvement in customer satisfaction.
- Collaborated with vendors and contractors to enhance facility aesthetics and functionality.
- Successfully maintained safety and security protocols, achieving a 100% compliance rating during inspections.