**MUSTAPHA SODIQ ADEKUNLE**

No. 5 Elebu Sobu-merin, Moniya, Ibadan.

Cell: +2349036543342 or 0813635488

adekunledeji1960@gmail.com

**PERSONAL DATA**

Sex: Male

Local Government: Akinyele Local Government

State Of Origin: Oyo State

Nationality: Nigeria

Status: Single

Language: English (Fluent)

**OBJECTIVE**

I am a highly motivated and results-driven content writer with a solid educational background and a passion for creative expression through the written word. Armed with a Higher National Diploma in Cooperative Economics and Management and a wealth of hands-on experience, I possess the skills and knowledge to craft engaging, informative, and SEO-friendly content. My professional journey, including certifications in project management, customer service management, and human resources management, has equipped me with a diverse skill set that I leverage to influence and contribute productively to the growth and success of any organization.

**EDUCATIONAL BACKGROUND**

Federal Cooperative College Eleyele, Ibadan, Oyo State.

HND (Cooperative Economics & Management) 2019

Federal Cooperative College Eleyele, Ibadan, Oyo State.

ND (Cooperative Economic & Management) 2016

Grace Private School Old Adeoyo, Ring Road, Ibadan Oyo State.

(Senior Secondary School Certificate) 2014

**PROFESSIONAL QUALIFICATION**

Environext Development Services: Professional Certificate in Human Resources Management. May 2020

Environext Development Services: Professional Certificate in Project Management Professional. May 2020

Environext Development Services: Professional Customer Services management April 2020

**WORKING EXPERIENCE**

* National Youth Services Corps (NYSC)

Mcan Nursery and Primary School Argungu Kebbi State. Nov 2019 to ONct 2020

**Position**: Teaching

**Responsibility**: Teaching and assisting in student development

* NYSC Reproductive Health and HIV/AIDS Prevention (CDS) Group Kebbi State. Nov 2019 to 2020

**Position**: Group Financial Secretary

**Responsibilities**: Keeping Transparency Financial record, statement, information of the group

**SKILLS**

* Creative Content Writing
* Website Design
* Email Marketing
* e-Commerce Shopify Store Design
* Social Media Marketing
* Project Management
* Customer Service Management
* Human Resources Management

**HOBBIES**

* Reading: Expanding knowledge and staying updated on industry trends.
* Traveling: Exploring diverse cultures and gaining insights from different perspectives.
* Learning New Things: Acquiring new skills and broadening horizons.

**Personal Attributes:**

* Positive Attitude to Work: Demonstrated commitment to a positive work ethic and a willingness to go the extra mile.
* Strong Work Ethic: Prepared to work longer hours when necessary to meet organizational objectives.

**REFERENCES**

**Mrs. Oyeleke**

Eagle Flour Mill,

Lagos Express Way.

0805552227

**Mr. Abiodun Ladoja,**

Group Accountant,

Tex Alobo Nig Ltd,

17 Ayankoya st. Oke Ado, Ibadan.

08075140175

**Mr. Adediran Jubril Abimbola**

Lecturer,

Federal Cooperative College,

Eleyele, Ibadan.

07033222078