

EKORO WISDOM CLETUS

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Personal Details

- Date of Birth : 12 FEBRUARY 1995
- Marital Status : SINGLE
- Nationality : NIGERIAN
- Religion : CHRISTIANITY
- Gender : MALE

Career Objective

Dedicated and results-oriented professional with a background in Production, Operations Management, and administration that will allow me to use my academic background, real-world experience, and dedication to quality. Ready to employ my strong analytical and organisational skills, as well as my enthusiasm for process efficiency and optimisation, to drive operational success and support the expansion of a forward-thinking company/organisation, I'm eager to contribute to a dynamic team. My objective is to start a demanding profession where I can continuously learn, adapt, and contribute significantly to the company's overall success.

Skills And Proficiency

- Decision Making
- Team Collaboration
- Leadership
- Good communication skills
- Active listener
- Proficiency in Microsoft Office suit
- Operation planning and control
- Strong organisational and Administrative skills

Experience

- **Focus 241 Series Sales Shop Kaduna** 2018 - 2019
Sales Manager

KEY ACHIEVEMENTS

- Developed and implemented a new sales strategy that resulted in an increase in market share and in profitability within the first year.
 - Lead and motivated a sales team of 15 to achieve sales goals, resulting in an increase in revenue and customer satisfaction.
 - Analyzed competitor activities and developed strategies to counteract their efforts, resulting in an increase in market share and customer retention.
 - Analyzed customer feedback and developed strategies to improve customer satisfaction.
 - Established and maintained relationships with key customers, resulting in increase in customer retention and increase in customer satisfaction.
- **Lodoni Company Ordinance Limited** 2019 - 2022
Sales Assistant

KEY ACHIEVEMENTS

- Ensuring an exceedingly high level of customer service.
- Handling customer queries patiently and efficiently while dealing with any complaints. When the need arose, I escalated the situation to a manager.
- Ensured that the visual standards of the store met the company's high standards.
- Strong organisational and planning skills with close attention to detail.
- Completing transactions at the checkout.
- Gained valuable experience in using effective sales techniques.
- Building great relationships with customers, colleagues, and suppliers.
- **Government secondary school akwanga North. Nasarawa state** Jan 2023 - Dec 2023
Teacher

KEY ACHIEVEMENTS

- Collaborated with colleagues to establish a school-wide positive behavior support system, leading to a 50% decrease in disruptive behaviors and an increase in overall classroom productivity.
- Researched new materials and resources for a secondary school program, resulting in the betterment of students' grades.
- Successfully helped students in college admissions through appropriate and well-placed career counseling.
- Introduced "circle time," which increased students' confidence and ability to engage in conversation with each other
- increased the number of students completing assignments on time by 40% by employing a group studies initiative.

Educational History

- **Global maritime academy, Delta State** 2014 - 2016
Maritime port and shipping Management - National diploma (ND)
- **Kaduna state Polytechnic** 2019 - 2022
Production and operation management - Higher National Diploma (HND)

Certification And Licenses

- Certificate of national service (NYSC)
- Chartered institute of human resource management - Certified Personnel Manager (CPM)
- Chartered institute of human resource management - Post graduate diploma in Human Resource management (PGD-HRM)

Interests

- Professional Development
- Innovation and technology
- Volunteering
- Travel photography
- Personal Development

Languages

- English
- Agbo

Referees

- **Abraham Cletus Ekoru - Nigeria Airforce base Abuja**
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