**[Business Management Customer Service](https://www.postjobfree.com/resume/ad0h4w/business-management-customer-auburn-ny)**

**Location:**Auburn, NY

**Posted:**October 20, 2023

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**Resume:**

Anthony Zagoursky Sr.

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(Email)

SUMMARY OF QUALIFICATIONS

Experience with New York State guidelines for safe food handling, service and storage

Experienced in clutter and rubbish removal business

Course work in accounting and business management

SUMMARY OF SKILLS

Record keeping

Customer Service

Grocery delivery

Cafeteria service

Supervision

Account balancing

Business management

Cooking

Basic computer skills

Food Preparation

Driving

Janitorial/ cleaning

Inventory

Garbage removal

PROFESSIONAL SKILLS

Short Order Cook

Perform food preparation tasks, such as making sandwiches, carving meats, making soups or salads, baking breads or desserts, and brewing coffee or tea

Grill, cook, and fry foods such as french fries, eggs, and pancakes

Take orders from customers and cook foods requiring short preparation times, according to customer requirements

Inspect and clean food preparation areas, such as equipment, work surfaces, and serving areas, to ensure safe and sanitary food-handling practices

Ensure freshness of food and ingredients by checking for quality, keeping track of old and new items, and rotating stock

Wash, peel, cut, and seed fruits and vegetables to prepare them for consumption

Delivery Driver

Obey traffic laws and follow established traffic and transportation procedures

Verify the contents of inventory loads against shipping papers

Present bills and receipts and collect payments for goods delivered or loaded

Examine and inspect containers, materials, or products to ensure that product quality and packing specifications are met

Obtain merchandise from bins or shelves

General Labor

Move freight, stock, or other materials to and from storage or production areas, loading docks, delivery vehicles, ships, or containers, by hand or using trucks, tractors, or other equipment

Carry needed tools or supplies from storage or trucks and return them after use

Maintain a safe working environment by monitoring safety procedures and equipment

Review work throughout the work process and at completion to ensure that it has been performed properly

Estimate material, time, and staffing requirements for a given project, based on work orders, job specifications, and experience

EXPERIENCE

Instacart- Grocery Delivery Driver

Applebee’s- Short Order Cook

Food Service- New York State Department of Corrections

EDUCATION

New York State Department of Education- High School Diploma