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# KELLY NOVOTNEY

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## PROFESSIONAL SUMMARY

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AANP and ANCC certified Nurse Practitioner, licensed in multiple states

Capable of working in high-pressure situations while recommending the best resources and courses of action to meet the needs of patients and restore their quality of life.

Self-directed

Maintains a strong reputation for providing excellent patient care.

Compassionate, caring, and at ease with people from all walks of life.

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## SKILLS

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- Patient consultation
- Well visit procedures
- Call triaging
- Culturally-sensitive
- Lab result interpretation
- Medical office administration
- Ear, nose and throat care
- Infection control measures
- Health screening
- Chest pain management
- Physical assessments
- High level of autonomy
- Patient Management
- Charting and clinical documentation
- Women's health exams
- Medication distribution
- Direct patient care

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## EDUCATION

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**Nursing - Master of Science - 2022**

**Purdue University Global** - West Lafayette, IN

- Family Nurse Practitioner

**Nursing - Bachelor of Science - 2017**

**Chamberlain University College of Nursing** - Chicago, IL

- Magna Cum Laude
- Sigma Theta

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## WORK HISTORY

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**Registered Nurse** - December, 2021 to January, 2023

**Carle Foundation Hospital** - Urbana, IL

- Provided excellent care to critically ill patients who needed ventilator support, extensive wound care, and rehabilitation.
- Assisted patients and caregivers in gaining a better understanding of the health-care system and its processes.
- Gave patients, families, and caregivers information on diagnosis and prognosis, treatment options, disease process and management, and lifestyle choices.

**Registered Nurse** - March, 2020 to December, 2022

**Maxim Healthcare- Tulane, Oschner, Medical Center Hospital** - Los Angeles, CA

- Planned and managed patient care in accordance with hospital standards of care.
- Treated patients for a variety of disorders, diseases, and injuries using pharmacological and non-pharmacological treatment modalities.
- Provided excellent care to critically ill patients who needed ventilator support, extensive wound care, and rehabilitation.
- Collaborated with healthcare professionals to develop imaging, lab, surgery, and intensive care plans.
- Managed a daily caseload working collaboratively with an interdisciplinary team.
- Met with doctors to discuss diagnoses and develop treatment plans that were well-coordinated.

**Registered Nurse** - July, 2019 to December, 2020

**RNnetwork** - Boca Raton, FL

- Oversaw pain management plans while administering scheduled medications and therapies intravenously, rectally, orally, subcutaneously, and via intramuscular injections.
- Kept track of the patient's condition, interpreting and tracking EKG readings, identifying abnormal telemetry readings, and informing team members about changes in stability or acuity.
- Planned and managed patient care in accordance with hospital standards of care.
- Treated patients for a variety of disorders, diseases, and injuries using pharmacological and non-pharmacological treatment modalities.

**Nurse Manager** - June, 2018 to July, 2019

**Chicago Cosmetic Surgery Institute** - Chicago, IL

- Was in charge of supervising, directing, and motivating nursing staff to deliver high-quality work.
- Provided patient education and answered questions about their health, prognosis, and treatment options.
- Kept a close eye on department operations to ensure that all needs were met.
- Gave patients oral, intramuscular, and IV medications and kept track of their responses in case of an emergency.

**Registered Nurse** - November, 2017 to December, 2018

**Ingalls Memorial Hospital Heliport** - Harvey, IL

- Kept track of the patient's condition, interpreting and tracking EKG readings, identifying abnormal telemetry readings, and informing team members about changes in stability or acuity.
- Planned and managed patient care in accordance with hospital standards of care.
- Treated patients for a variety of disorders, diseases, and injuries using pharmacological and non-pharmacological treatment modalities.
- Gave patients the tools and knowledge they needed for a quick and long-term recovery.
- Collaborated with healthcare professionals to develop imaging, lab, surgery, and intensive care plans.

**Surgical Technician** - July, 2008 to November, 2017

Chicago, IL

- Had an excellent attendance record and was always on time for work.
- Reduced surgical bleeding with careful ligation and clamping of blood vessels.
- Certified that equipment and supplies were properly maintained for quality patient care and safety.
- Administered job knowledge assessments and competency testing for certification-level training.
- Made a significant contribution to the department's successful JCAHO accreditation.
- Pre-surgery and post-surgery sponge, instrument, and needle counts were performed and documented.

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## CERTIFICATIONS

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- AANP
- ANCC
- ACLS
- BLS