



FORMATO EUROPEO PER IL CURRICULUM VITAE



INFORMAZIONI PERSONALI

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Nationality Spanish
Date of birth 09.02.1988

WORKING EXPERIENCE

- Period (from – to) **DA 25.02.2013 AD OGGI**
- Name and adress of the employer Azienda sanitaria universitaria Integrata di Udine - Udine, Friuli-Venezia Giulia via Pozzuolo 330, Udine, 33100. Italy
- Type of buisness or sector Public hospital
- Kind of employment **Preanalytical managemet in the central laboratory of Udine hospital**
 - Acceptance and administrative-bureaucratic management of samples
 - Work cycle supervision and analysis of critical activities
 - Documentation and sensitive data management
 - Management of incoming and outgoing emails and paper mail
 - Answering telephone calls and forwarding to the corrisponding sectors
 - Management of archives, documents and files
- Main duties and responsibilities **Acceptance of Covid swaps**
 - Preanalytical managemente of covid swaps in virology laboratory
 - Communications management
 - Errors and criticality management
- Kind of employment **Acceptance outpatient secretary**
 - Patients and waiting lists acceptance and administrative-bureaucratic management
 - Documentation and sensitive data management
 - Management of incoming and outgoing emails and paper mail
- Main duties and responsibilities **Nurse in Mental Health Departement**
 - Reception and assistance to the person and family in the field of mental health and social issues
 - Therapy management
 - Health counselling and education
 - Planning interventions and support programs to develop autonomy and psychophysical weel-being
 - Patient crisis management
 - Management of listening groups and rehabilitation activities in the work and social fields
 - Comparison and collaboration with other professional figures (doctos,

psychotherapists, social workers, educators, rehabilitation technicians) in periodic meetings

EDUCATION AND TRAINING

- Period (february 2022 - february 2023) Master in Project Management
 - Name and type of educational institution Universidad de Barcelona / Obuisness School
- Main subjects / professional skills studied Project management according to the PMBOK Guide standard
 - Qualification achieved Master

- Period (october 2015-june 2021) Literature and Philosophy degree
 - Name and type of educational institution University of Udine
- Main subjects / professional skills studied Humanities subjects and logical-philosophical skills
 - Qualification achieved Degree. Vote 105. Thesis in Neuroscience

- Period (october 2008-november 2011) Degree in Nursing
 - Name and type of educational institution University of Napols Federico II
- Main subjects / professional skills studied Nursing subjects
 - Qualification achieved Degree. Vote 110 cum laude. Thesis in Adherence to treatment in psychiatric patients

PERSONAL SKILLS AND COMPETENCES

ABILITY TO CONCENTRATE EVEN UNDER PRESSURE, ACQUIRED OVER YEARS WORKING IN MENTAL HEALTH DEPARTEMENT AND DURING THE COVID EMERGENCY.
PRECISION AND FLEXIBILITY
HOLISTIC VISION, DEVELOPED BY WORKING IN DIFFERENT FIELDS AND IN CONTACT WITH THE PEOPLE
MEDICAL TERMINOLOGY
MANAGEMENT OF CUSTOMIZED PROJECTS AND PASSION FOR PROJECT MANAGEMENT.

NATIVE LANGUAGE

ITALIALIAN

OTHER LANGUAGES

- **Reading** excellent
- **Writing** excellent
- **Speaking** excellent

ENGLISH

excellent
excellent
excellent

SPANISH

- **Reading** excellent
- **Writing** excellent
- **Speaking** Excellent

ALTRE LINGUA

- Reading
- Writing
- Speaking

FRENCH

good

good

good

INTERPERSONAL SKILLS AND
COMPETENCES

Relational and communicative skills oriented to the subjective and cultural situation of the recipient, learned through the study of effective communication and developed at work.
Team working attitude
Listening skills.

ORGANIZATIONAL SKILLS AND
COMPETENCES

Excellent problem solving skills.
Organizational and timing capability.

TECHNICAL SKILLS AND
COMPETENCES

USE OF OFFICE PACKAGE

DRIVEN LICENCE

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MORE INFORMATION

"Autorizzo il trattamento dei miei dati personali ai sensi del Dlgs 196 del 30 giugno 2003 e dell'art. 13 GDPR"

Udine, 07/08/2023