Casey Riebesehl

▪ Hopewell Junction, NY ▪ (845) 240-2483 ▪ criebesehl@optonline.net

EDUCATION

Concordia College, Bronxville, NY   Completed 90 credits
Bachelor of Science in Nursing
Mercy College, Dobbs Ferry, NY
Bachelor of Science in Health Science   May 2019

NURSING CLINICAL ROTATIONS

Phelps Memorial Hospital - Medical Surgical Unit
Westchester Medical Center – Medical Surgical Unit
Wartburg Nursing Home – Long term care

WORK EXPERIENCE

Wingate at Dutchess, Fishkill, NY   April 2021-Present
Receptionist
- Greet and screen employees and visitors with temperatures and COVID-19 forms
- Ensure all employees and visitors adhere to COVID-19 guidelines and wear an appropriate mask
- Sort and deliver mail for employees and residents
- Record transactions and receipts for resident's accounts
- Answer high volume calls, book appointments, and update daily staff schedule
- Update daily Resident Roster and distribute all critical information to unit staff

The Goddard School, Wappingers Falls, NY   June 2019 – October 2019
Assistant/Floater
- Provided comprehensive care in children ages infant to 5 years
- Interacted with children on a daily basis to encourage development
- Assisted with daily reports and activities

East Fishkill Animal Hospital, East Fishkill, NY
Veterinary Assistant   June 2016 – August 2018
- Held and restrained patients in exam rooms during appointments
- Maintained cleanliness of hospital and cages
- Provided appropriate diet and nutrition to patients
- Assisted DVM and technicians with routine clinical work
Kennel Assistant   August 2014 – August 2017
- Maintained cleanliness of kennel, cages and food/water bowls
- Walked and bathed pets as needed
- Provided appropriate diet and nutrition to pets
- Reported any emergencies or changes in patients' status

VOLUNTEER WORK

Animal Rescue Foundation, Beacon, NY
Shelter Volunteer   September 2013 – June 2014

SKILLS

- *BLS CPR Certified:* American Heart Association
- *MatrixCare Software:* Electronic Health Records
- *Microsoft*: Word, PowerPoint, Excel