

# Mansur Zakari Hassan

## Accountant

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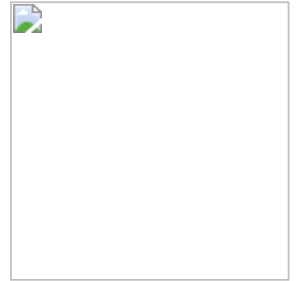
Phone: [08132607380/09077499137](tel:08132607380/09077499137)

DOB: [12.12.1995](#)

Nationality: [Nigeria](#)

Gender: [Male](#)

Address: [Fadaman mada FMC 29 Behind News Agency of Nigeria](#)



## SUMMARY

Experienced and dedicated Accountant, bringing forth several years of valuable industry experience and commitment to providing a variety of financial and analytical review services to company, departments and clients. Adept in ensuring compliance with accounting principles and federal and state regulations. .

## EDUCATION

### HND Accounting

form [Abubakar Tatar Ali polytechnic Bauchi](#)  
2021 – 2023

Higher National Diploma.

### OND Accounting

form [Abubakar Tatar Ali Polytechnic](#)  
2016 – 2018

National Diploma.

### O Level

form [Government Day Secondary School](#)  
2010 – 2015

SSCE Certificate.

### First School Leaving certificate

form [Fomwan Nursery and Primary School](#)  
1998 – 2003

Primary School Certificate.

## EXPERIENCE

### Account Assistant

at [Mukara Micro Finance Bank](#)  
2018 – 2021

Maintaining accounts receivable, document bills and supporting documentation, Maintaining accountspayable,ensure timely payment of invoices confirmingvalidity of the debt and gathering propriate signaturs, Updating financial records via accounting software Gathering payroll and expenses..

## PROJECTS

### [covid 19 Food Distribution](#)

2020 - 2021

Volunteer

Albasar/CBM International

## SKILLS

Microsoft office

★ ★ ★ ★ ★

Computer Engineering

★ ★ ★ ★ ★

Capturing Data

★ ★ ★ ★ ★

using formular

★ ★ ★ ★ ★

Building charts

★ ★ ★ ★ ★

Building graphs

★ ★ ★ ★ ★

sorting Data

★ ★ ★ ★ ★

Fieltering Data

★ ★ ★ ★ ★

pivot tables

★ ★ ★ ★ ★

Email Communication

★ ★ ★ ★ ★

Spreadsheet

★ ★ ★ ★ ★

Well Organized

★ ★ ★ ★ ★

Flexible

★ ★ ★ ★ ★

work under pressure

★ ★ ★ ★ ★

Good Communication

★ ★ ★ ★ ★

## HOBBIES

football

Reading

Traveling

## LANGUAGES

Hausa

English

Arabic

Assist supervisor (ProjectOfficer) with recreational activities, Registration of household, Distribution of food items to the selected communities..

## ACHIEVEMENTS

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### **International Institute for Islamic Thought**

certificate in Islamic Bank.

### **YALINetwork(young African leadership initiative)**

Certificate Effective communication for healthy outcomes .

### **YALINetwork(young African leadership initiative)**

Certificate Understanding the right of women and girls .

### **YALINetwork(young African leadership initiative)**

Certificate Workforce collaboration and developments .

### **Federal Ministry of Labour and Productivity**

Trade tests Certificate Computer Maintenance and Engineering.

## PUBLICATION

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### **ASSESSMENT ON THE ROLES OF EXTERNAL AUDITING AS TOOLS FOR FROUD CONTROL IN FINANCIAL INSTITUTION**

by [Mansur Zakari Hassan](#)

2023

The study dealt with cooperative and administration which have been written primarily to satisfy the demand of many students..

## REFERENCES

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### **Alh Zakari Hassan**

Assistant Manager at [Makkah Eye Hospital Bauchi](#)

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### **Ahmad Salim**

Lecturer at [Malikiyya College of Health](#)

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