# Kayowa Mary AMAO

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# **PROFILE SUMMARY**

Kayowa is a meticulous editor and proofreader. She is the Team Lead at **The Purple Pen** which is a flourishing Editing and Proofreading business. In addition to delivering excellent Editing and Proofreading for authors, she doubles as a prolific fictional writer with several intriguing stories to her credit, as well as a writing trainer. To give teeth to her versatility, she is also a project manager, a content manager and brand developer. She wears all these caps beautifully with evidence of excellence and impeccability.

#### **EDUCATION**

• Bachelor of Technology, Urban and Regional Planning (*In View*) Federal University of Technology, Akure, Ondo State, Nigeria

#### SKILLS AND COMPETENCIES

Proof Reading Editing Social Media Strategies Content Marketing Content Writing

# Interview Project Management Content Management Communication Skills Brand Development

# Teamwork Organizational Skills Interpersonal Skills Leadership Skills Attention to Details

#### **EXPERIENCES**

#### WORK EXPERIENCE

#### THE PURPLE PEN, NIGERIA

**The Purple Pen** is an Editing and Proofreading brand which runs on the mandate of taking written arts from zero to royalty with the tool of Editing and Proofreading. The Purple Pen also specializes in helping writers to have a great start in their journey and be the best they can be in the art of writing. I wear the following professional caps at The Purple Pen:

# 1. TEAM LEAD AND CHIEF EDITOR

#### **Key Achievements**

- I edited, proofread and consulted on the publication of <u>Gold or Silver?</u> by Oluwapelumi Olagunju.
- I edit and proofread documents for writers with meticulousness and accuracy.
- In the space of 4 months, I have set over 5 writers on the path of becoming better writers.
- I carry out recruitment exercise as and when due, recruiting the best hands for the brand.

# 2. BRAND MANAGER

# **Key Achievements**

- I devised the unique nomenclature by which the business is addressed, as well as the colors that distinguish the brand and communicate its message.
- I design the distinctive logo of the brand, as well as excellent flyers and other digital marketing materials with the aid of Canva.
- I intermittently design research-based brand strategies for the brand.

#### 3. CONTENT CREATOR AND SOCIAL MEDIA MANAGER Key Achievements

- I write, review, edit and update compelling marketing copies for the promotion of the brand.
- I create irresistible images and layouts with my proficiency in the use of Canva for the advertisement of the brand.
- I handle the social media pages of the brand, posting the well-written copies and attractive designs as well as monitoring the engagements and turning them into orders.

2023

2023

# **VOLUNTEERING EXPERIENCE**

# Pioneer Medical Initiative

2019 - Present

Member, Creative Team

• Pioneer Medical Initiative is a nonprofit medical organization whose goal is to ensure inclusive, accessible and affordable healthcare for all people with equitable distribution of primary healthcare.

#### **PUBLICATIONS**

Kayowa M. Amao; **"Tasting Honey – Episode 1"**, *(Kayowa Amao Blog*, 14<sup>th</sup> February, 2023); <u>https://kayowa.wordpress.com/2023/02/14/tasting-honey-episode-1/</u>

Kayowa M. Amao; **"The Unholy"**, (*Kayowa Amao Blog*, 22<sup>nd</sup> November, 2022); https://kayowa.wordpress.com/2022/11/22/the-unholy/

Kayowa M. Amao; **"I am Done!"**, *(Kayowa Amao Blog*, 30th March, 2022); <u>https://kayowa.wordpress.com/2022/03/30/i-am-done/</u>

Kayowa M. Amao; **"New Wine"**, *(Kayowa Amao Blog*, 18<sup>th</sup> March, 2022); <u>https://kayowa.wordpress.com/2022/03/18/new-wine/</u>

Kayowa M. Amao; **"In The Arms of Love"**, *(Kayowa Amao Blog,* 13<sup>th</sup> January, 2021); <u>https://kayowa.wordpress.com/2021/01/13/in-the-arms-of-love/</u>

Kayowa M. Amao; **"SENESCENCE"**, *(Kayowa Amao Blog*, 30<sup>th</sup> December, 2020); <u>https://kayowa.wordpress.com/2020/12/30/senescence/</u>

Kayowa M. Amao; **"Love is Lust, Love is Lost"**, (*Kayowa Amao Blog*, 14<sup>th</sup> November, 2020); <u>https://kayowa.wordpress.com/2020/11/14/love-is-lust-love-is-lost/</u>

Kayowa M. Amao; **"CLEAN"**, (*Kayowa Amao Blog*, 30<sup>th</sup> September, 2020); <u>https://kayowa.wordpress.com/2020/09/30/clean/</u>

# REFEREES

**Available on Request**