

Aniis Anderson
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Objective: To obtain employment that utilizes my skill set and experience. I am seeking a position that will build upon my professional, administrative, and communication skills that are conducive and beneficial for my pursuits in the medical field.

Education:

George Washington University Washington D.C. August 2018-present
Major: Psychology w/minor in Exercise Science

Healthcare/Pre-Med Experience:

Licensed Pharmacy Technician, CVS Pharmacy, Washington DC (July 2021- May 2022)

- Assist in maintaining accurate medication inventory through daily cycle counts, system operated checking in medication orders.
- Answer customers' questions that pertain to prescription status, billing, insurance, prescription refill, prescription transfers via phone or in-person.
- Fill in and complete prescriptions in a timely manner for customers to receive through in-store pick-up or delivery.
- Provide excellent customer service, by assisting and offering customers CVS Pharmacy benefits and enrollment programs through in-person contact, to enhance the customers' experience positively.

Student Lab Simulation Assistant, George Washington University School of Nursing, Ashburn, Virginia
(October 2020 - April 2021)

- Responsible for daily student check-in administrative duties, laboratory simulation setup and maintenance, while maintaining laboratory equipment sanitation, inventory, and upkeep to enhance the student learning experience.

Virtual Shadowing Program, Dallas, Texas (August 2020 - September 2020)

- Engaged in weekly thorough conversations with Emergency/Trauma Health Care professionals in a variety of specialties that provide pre-medical students with first-hand experience in their undergraduate, medical school, and post-medical journeys in their pursuit to become a medical professional.

Additional Experience:

Retail Associate, Big Lots, Springfield, MA (October 2019 - January 2020)

- Responsible for customer service, assistance, and problem solving during direct customer interaction.

HeadCount Voter Registration Volunteer, We The People March, Washington DC (September 2019)

- Actively assisted people in the voter registration process, and guided citizens throughout the march in order to sustain a safe, peaceful, and educational protest.

Maintenance Department Personnel, MacDuffie School, Granby, MA (June 2018 - August 2019)

- Preserved the upkeep of the landscape on school grounds, and supervised and assisted in additional maintenance tasks.

Team Videographer, Central High School (December 2013 - March 2019)

- Recorded and edited all basketball games for the Girls' Varsity Basketball team and provided game footage to review during practice and created college application game clips.

Head Manager of Event Staff, MacDuffie School, Granby, MA (December 2016 - February 2018)

- Directed and trained the staff of 10 students during all athletic seasons on how to operate and set up equipment to increase the efficiency of game day preparation.

Student Coordinator for Key Club, MacDuffie School, Granby, MA (September 2014 - May 2018)

- Organized meetings and assisted in planning events and fundraising projects for the club in order to motivate the student body to contribute to community service.

Co-leader of Women's Empowerment Club, MacDuffie School, Granby, MA (2017-2018)

- Organized meetings and workshops that included discussions about issues pertaining to Equal pay, #MeToo Movement, etc. Facilitated discussions with the student body to encourage potential resolutions for these conflicts.

Assistant AAU basketball coach/ Basketball clinic coach, (March 2015 - July 2016)

- Assisted head coaches during clinics with a group of 8-10 children from 1st grade - 8th grade to develop skills and knowledge of the game of basketball.

Other Skills

- Proficient in medical terminology
- Proficient in the use of Microsoft Word, Excel, and PowerPoint
- Proficient in the use Google Drive, Google Docs, Spreadsheets, Google Slides, and Google Forms
- Familiarity and able to navigate the following social media platforms: Instagram, Facebook, Twitter, LinkedIn, YouTube, Snapchat
- Ability to navigate and operate Zoom and WebEx

